

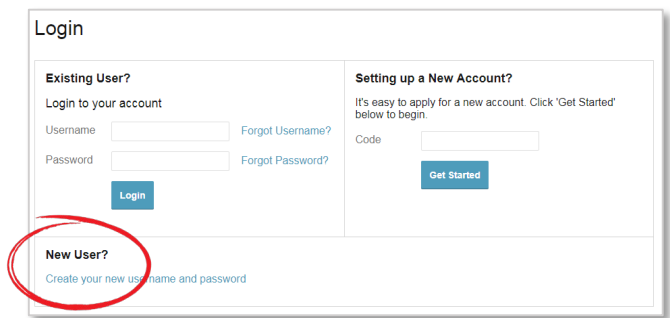


Participant Login Instructions



In order to view your account, file a claim, check status, submit documentation on or view recent transactions, you'll need to log into the system. To get started, go to **www.hrpro.com** and follow the instructions below:

1. Click the login button in the top right corner of www.hrpro.com.
2. Using the drop down menu, select participant: FSA/HRA/HSA/DCA/Commuter
3. Logging in for the first time, select **NEW USER**. You will be prompted to enter your name, zip code and social security number, once recognized, you will be able to set your own user name and password.
4. Existing users (those who have logged in before) please sign in under **EXISTING USER** with the user name and password you have previously established.



Your Home Page

Message center for notifications

Important updates/articles

Quick action buttons for easy access

Account balances at A glance

View recent transactions

Easy to read graphs and comparisons

For questions regarding your account., please reach out to our customer service department at the numbers below.

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